

Nappy Changing and Toilet Training Policy

Nappies

We accept babies and children in nappies. We will need you to provide us with the following:

- nappies
- any cream that you use on your child
- baby wipes if your child is sensitive to the standard ones that we provide.

We have changing mats, which will be wiped over with disinfectant between each use and we use a new piece of disposable blue roll for every nappy change.

Used/soiled nappies are disposed of in nappy sacks and then into the correct bin provided.

All staff use plastic gloves and aprons when changing children's nappies to reduce the risk of spreading any infections. These must be removed and changed after every nappy change, disposed of and new ones worn for the next nappy change. If your child is allergic to these please let us know.

All aprons and gloves must be put into nappy sacks and disposed of in the correct bin provided.

At the end of the day, or if the bin becomes full, the nappy bags need to be taken outside and placed in the big bins. An apron & gloves must be worn while doing this.

Nappy bins must be washed and aired on a Friday and left to air by not replacing a bin liner over the weekend.

We are happy to take a child in cloth nappies. Please discuss the type of nappy system that you use with us and we will work with you to develop a programme for your individual child.

Children's nappies are regularly checked and changed if required, and immediately if wet or soiled.

Only staff with a satisfactory DBS is permitted to change nappies.

All nappy changes are recorded by the member of staff responsible. It should also be recorded whether the nappy was wet or soiled, the time of the change and initialed by the member of staff.

Children must never be left unattended on the nappy changing stand.

We believe that changing a nappy should provide lots of opportunity to communicate with your child and as their understanding grows provide time to discuss basic hygiene issues, preparing them for potty training.

Potty/Toilet Training

When your child starts to show signs that they are becoming aware of their bodily functions we will arrange a convenient time to meet with you and discuss your plans on potty/toilet training your child. It is unusual for a child to be ready to be potty trained much before their second birthday and for some children it can be a lot later. Please do not be concerned if your child shows no signs of being ready yet. It is very important that we work together to potty train your child and pick a suitable time to do it, when we can both dedicate time. If we start the training and your child is not ready, then we can stop and start again when they are. Some children take to potty training overnight; for some it is a longer process. The most important thing is that we work together to give your child the support and reassurance they need during this period. We will provide you with daily feedback on how we are progressing with the training.

Staff must give children privacy when using a potty, by sitting them out of sight of passers-by and other children using the toilet area. After use the staff need to dispose of the waste appropriately in the toilet and the potty cleaned with disinfectant.

Children need to wash their hands after using the potty.

Soiling

If a child has a wetting accident, the soiled underwear is placed in a nappy sack and then into the child's bag or on their peg immediately.

Any child having a bowel movement accident will be cleaner appropriately, if the underwear is badly soiled it will be placed in a nappy sack and kept in the toilet area until the parent collects. We will then explain to the parent the condition of the underwear giving them the choice of keeping the underwear or allowing the staff to dispose of it appropriately.

The same procedure applies with any garments soiled with blood.

If you have any concerns regarding your child's nappy changing or toileting, please do not hesitate to contact us.

This policy was implemented by Happy Turtles Ltd	Date: 12 th April 2019
To be reviewed: April 2020	Signed: Frances Jupp